

MINUTES

Meeting: Warminster Area Board
Place: Microsoft Teams Meeting
Date: 12 November 2020
Start Time: 6.00 pm
Finish Time: 7.35 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Andrew Davis, Cllr Pip Ridout (Chairman), Cllr Tony Jackson (Vice-Chairman),
Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe MBE

Also In Attendance:

Wiltshire Council Officers

Dominic Argar, Graeme Morrison

Partners

Wiltshire Police

Warminster and Villages Community Partnership

Total in attendance: 17 in the meeting and 8 watching the live stream

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chair's Welcome and Introductions</u></p> <p>The Chair, Councillor Pip Ridout, welcomed everyone to the meeting, invited members of the Board to introduce themselves and explained the procedures for remote meetings.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Stephanie Stevens and Ben Gunstone.</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 23 September 2020 were considered. One member of the Board highlighted the minutes for Agenda Item 11, Health & Wellbeing Management Group, and sought clarity over the use of the word “they” under the Older People’s Champion update. Once confirmed that this meant the members of the Area Board it was requested that the minutes be amended to reflect that detail. After which, it was:</p> <p>Resolved</p> <p>To approve the minutes of the meeting held on 23 September 2020 subject to an amendment to Agenda Item 11, Health & Wellbeing Management Group, to specify that it was the members of the Area Board who were seeking a replacement for the position of Older People’s Champion.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillors Pip Ridout and Christopher Newbury declared a pecuniary interest in the Dorset & Wiltshire Fire and Rescue Service Youth Grant application towards the Warminster Salamander. They both stated that they would not vote on the item.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chair stated that the scheduled announcement of the update on last year’s grant applications would be discussed under Agenda Item 7, the Community Engagement Manager (CEM) update.</p>

6.

Updates from Partners

Some written updates had been received before the meeting and were included in the agenda pack. Verbal updates from Town and Parish Councils, and other Partners were received as follows:

1) Wiltshire Police

- Sergeant Kevin Harmsworth spoke to the written update included within the agenda pack. Reference was made to the executed misuse of drugs act warrants, community Speedwatch updates, and hate crime updates. It was confirmed that Road Safety Week was approaching which would entail extra checks from response officers and neighbourhood teams. An online training package was noted to be provided for new recruits which would deliver theoretical equipment training that could then be utilised practically after the second national lockdown was eased. A COVID-19 update was delivered with information on the number of Fixed Penalty Notices issued alongside an update on the two members of the Warminster community area who had been taken to Court over unpaid fines from the previous lockdown period. The new Police Station situated behind the Fire Station was mentioned with an opening date of May 2021 stated. The three new PCSO's were discussed and it was confirmed that one would be joining the Warminster team; it was noted that there were 6 weeks of training left before they were ready for independent patrol.
- The Chair requested an update on the JSNA, particularly regarding anti-social behaviour and speeding, for the next meeting of the Warminster Area Board. Cllr Jackson additionally noted the introduction of the 30mph speed limit on Smallbrook Road and requested that Police Officers were mindful of this during Road Safety Week.

2) Warminster and Villages Community Partnership

- Len Turner, Chair of the WVCP, updated members on the Community Hub which had to close again due to the second national lockdown but noted that they had managed to retain all volunteers throughout the first lockdown period. Warminster town centre was discussed, and it was noted that this was the tenth year of conducting a survey on town centre businesses, the results of which showed that there were 218 trading units in the town centre with 199 occupied and open for the public, and 19 vacant towards the end of September 2020. It was highlighted that nationally, Warminster had shown to have been the least effected by COVID-

19 in terms of loss of retailers. The closures of both Edinburgh Woollen Mills and Peacocks were mentioned. It was noted that the second lockdown would impact the town centre again and that support should be given across the communities for local businesses, particularly those that had opened during or just prior to the initial lockdown in March 2020. Members of the Board expressed their pride of the community area.

3) Town and Parish Councils Nominated Representatives

- ***Warminster Town Council***

The Chair provided an update on behalf of the Warminster Town Council which informed members of the virtual Remembrance Sunday service that had been delivered in partnership with the Royal British Legion, broadcasted on the radio and available on YouTube. It was noted that the funding provided by the Area Board last year had been used for the VE, VJ and Remembrance Days where CDs had been produced for members of the public to purchase. Due to the national lockdown the skatepark had been shut and the Christmas Lights event had been cancelled but it was confirmed that shops would still display decorations. Additionally, the Civic Centre was noted as being closed for classes and only open for blood donors, however the offices were open and could be accessed Monday-Friday 8:30am-4:30pm by phoning 01985 214847 where calls would be diverted to members of staff. It was also noted that the new Lake Pleasure Ground Splash Pad recommended design was being brought forward for consideration at the next meeting of Full Council on 24 November 2020.

- ***Heytesbury, Imber and Knook***

Heather Parks, Parish Clerk, thanked members on behalf of the Parish Council for the approval of their grant application in the last meeting of the Area Board which was being used towards new equipment for a play-area. It was noted that local help within the Parish was available for people in need during the second lockdown.

7.

Community Engagement Manager Update

Graeme Morrison, Community Engagement Manager, gave the following updates:

	<p>Local Youth Network (LYN)</p> <p>It was confirmed that meetings would be scheduled for January 2021 for youth groups in the Warminster Community Area to discuss how the LYN will work moving forward.</p> <p>It was noted that £5,000 was awarded at the end of the 2019/20 period for the Rural Youth Engagement Project and it was confirmed that four other Area Boards had contributed and were involved. The project was looking to restart, and it was confirmed that new project managers were being sought.</p> <p>The Chair noted that a lot of work with the LYN had been conducted 5-6 years ago in the form of consultations with young people on what they wanted to see in the community; she requested that these results and sets of data were found to help benchmark and show the progression of young people’s viewpoints alongside more recent data collected.</p> <p>New COVID-19 Restrictions; Community Response</p> <p>As a result of the new national COVID-19 restrictions that came into force on Thursday 5 November 2020, it was noted that demand for support with tasks such as shopping and prescription collecting for people vulnerable to COVID was not anticipated to be as great as the initial lockdown due to established relationships, better response/delivery systems and more businesses continuing to trade.</p> <p>Thanks were given to the continued support of the community response groups and volunteers.</p> <p>COVID-19 Local Recovery Plan</p> <p>Following on from the update given at the previous meeting of the Area Board in September, it was noted that there would be meetings held between November 2020 and the end of the year with four specific themes: young people, older people, families and local businesses within the wider Warminster Community Area. These meetings would help inform the Local Area Status Report (LASR) which would be presented at the next meeting of the Area Board in February 2021, which would in turn inform the creation of the Local Area COVID-19 Recovery Plan which would be presented at the following meeting of the Area Board.</p>
8.	<p><u>Health & Wellbeing Management Group</u></p> <p>As noted under the Agenda Item 2, Apologies, Stephanie Stevens was absent, therefore Graeme Morrison as the CEM provided the following update for members.</p>

	<p>Following from the last meeting of the Warminster Area Board it was confirmed that both the Health & Wellbeing (HWB) Management Group and the HWB Forum had met and the next meetings of both would be held in December 2020. It was noted that a priority of Wiltshire Council was to have a community focus on loneliness, isolation and mental health particularly in the rural communities within the County; the CEM stated that this would be one of the main focuses of the Local Area Recovery Plan. The Chair urged members of the public and Area Board to contact the CEM if they knew of anyone that focussed on these areas and supported people suffering from these issues.</p> <p>The Health Fair 2021 was raised, and Councillor Tony Jackson suggested that officers considered hosting the event in a number of different venues instead of the one if social distancing restrictions continued, which the CEM confirmed that he would raise within his team.</p> <p>In response to a question from Heather Parks, Heytesbury, Imber and Knook Parish Council Clerk, the CEM reiterated that members of the public within rural communities would be reached through the four themed meetings.</p>
9.	<p><u>Warminster Regeneration Working Group</u></p> <p>The Chair noted that planning permission had been granted for four portacabins to be erected in the Avenue Surgery car park for three years. Councillor Jackson stated that he believed Wiltshire Council would be amenable to offering the car parking spaces but raised the idea of occupying the Station Road building vacated by the Police, which was discussed by members.</p>
10.	<p><u>Community Area Transport Group</u></p> <p>Councillor Andrew Davis referred to the notes of the CATG meeting held on 13 August 2020 included in the agenda pack and stated that there had also been a meeting of the CATG held earlier that day prior to the Area Board meeting.</p> <p>Attention was drawn to the two Priority 1 schemes highlighted in the attached notes and it was requested that two more items that had been discussed at the most recent meeting of the CATG be considered as urgent requests due to the next Area Board meeting not taking place until 2021. Cllr Davis noted that all schemes had been discussed with the respective Parish Councils who echoed their recommendation for approval during the meeting.</p> <p>The two additional schemes were noted as so:</p> <ol style="list-style-type: none"> 1) 17-20-7 High Street, Maiden Bradley - £7000 (CATG - £5250, Maiden Bradley PC £1750.00) 2) 17-20-17 High Street Warminster - Bollards £950.00 (CATG £712.50, Warminster TC £237.50)

	<p>Further details of the above schemes were included in the notes of the CATG meeting on 12 November 2020 attached to these minutes for information.</p> <p>The Priority 1 scheme, 6661 Codford High Street. HGV Signs to Lyons Seafood, detailed in the report was raised and noted as ongoing with no developments at that time.</p> <p>Councillor Tony Jackson proposed that the additional schemes be added and approved alongside the two Priority 1 schemes as detailed within the report to which Councillor Fleur de Rhé-Philippe seconded. Following which, it was:</p> <p>Resolved</p> <ol style="list-style-type: none"> 1) To note the minutes of the CATG meeting held on 13 August 2020 and approve the CATG schemes and recommendations detailed in those minutes. 2) To approve the two additional CATG schemes proposed as urgent items and detailed below: <ol style="list-style-type: none"> a. 17-20-7 High Street, Maiden Bradley - £7000 (CATG - £5250, Maiden Bradley PC £1750.00) b. 17-20-17 High Street Warminster - Bollards £950.00 (CATG £712.50, Warminster TC £237.50)
11.	<p><u>Funding</u></p> <p>The Area Board considered four applications for Community Area Grant funding and one application for Youth Grant funding.</p> <p>The Chair invited representatives for each of the applications to speak, to which the Area Board heard statements from Nigel Linge for the Wiltshire and Swindon Countryside Forum; Derek Buckles for the St Mary's Church, Codford; Deborah Gogarty for the Open Door Voluntary Group; and Rob Guy for the Dorset & Wiltshire Fire and Rescue Service.</p> <p>Area Board members decided that the Community Area Grant application for the Warminster Common Youth Football Pitch should instead be considered as a Youth Grant application and funded as such.</p> <p>Councillors Pip Ridout and Christopher Newbury declared a pecuniary interest in the Youth Grant application for the Warminster Salamander and stated that they would not vote on the item.</p> <p>Following which, it was:</p>

	<p>Resolved</p> <ol style="list-style-type: none"> 1) To grant the Wiltshire and Swindon Countryside Access Forum application, £750, towards the Warminster Common Youth Football Pitch, and that this would be funded from the Youth Grant budget. 2) To defer the Warminster Rugby Football Club application, £3,734, towards the Warminster RFC Pitch Fencing to the next meeting of the Area Board whereby a representative for the application would be invited to attend to provide further information. 3) To grant the St Mary's Church, Codford application, £5,000, towards the St Mary's Church, Codford, Bell Restoration. 4) To grant the Open Door Voluntary Group application, £700, towards The Warminster Chat Café. 5) To grant the Dorset & Wiltshire Fire and Rescue Service application, £4,000, towards the Warminster Salamander.
12.	<p><u>Urgent Items</u></p> <p>An urgent CATG request was considered, as detailed under Agenda Item 10.</p>
13.	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Warminster Area Board would be held on 4 February 2021, 7.00pm.</p>

12th November 2020 Meeting (Microsoft Teams) – FINAL NOTES

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1.	Attendees, Apologies & Introductions				
	Present	Cllr Andrew Davis (Chair) Martin Rose (WC) Graeme Morrison, (WC), Denise Nott (WC) Bill Parks (WC) Cllr Fleur de Rhe-Phillipe Heather Parks (Heytesbury Imber and Knook PC) Kate Plastow, Caroline Sawyer (Longbridge Deverill PC) Tom Dommett, Fiona Fox, Len Turner (Warminster TC), Simon Jasper (Corsley Heath PC), Simon Wager (Maiden Bradley PC) Karungi Grant (Codford PC)			
	Apologies	Spencer Drinkwater (WC), Andrew Cumming (ULPC)			
	Observers	Harriet James (Sustainable Warminster)			
2.	Notes of the last meeting (6th February 2020)				
		The minutes of the previous meeting held on the 13 th August 2020 were not agreed at the Warminster Area Board on 23 rd September due to an administrative error. The minutes will therefore be agreed at the Area Board meeting	12/11/20 Noted		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>scheduled for 12th November 2020</p> <p>The link to the 23rd September Area Board meeting can be found below: Warminster Area Board Minutes 23rd September 2020</p>			
3.	Finance				
		<p><u>Financial position at 4th November 2020</u></p> <p>(a) 2020-21 allocation = £15,226.00 (b) 2019-20 underspend = £6,512.84 (c) 2020 -21 3rd party Contributions £7,175.00 (d) Total Budget for 2020-21 = £28,913.84 (a+b+c) (e) Scheme commitments to date 2020/21 = £21,693.81* (f) Current Balance = £7,220.03 (d-e) See Appendix 1</p> <p>*Note – Commitment for A362 Corsley Heath (£10,000) and Smallbrook Road Warminster (£3000) carried forward to 2020/21.</p>	12/11/20		
4.	Update on top 5 Priority Schemes				
<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:</p> <ul style="list-style-type: none"> • A summary will be retained • The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates in advance of meetings • The item will be removed once the scheme has been implemented. 					

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4.1)	6661 Codford High Street. Signs to Lyons Seafood	18/06/20 Sign proposals to be submitted to HE for approval and agreement. 13/08/20	12/11/20 Awaiting response from HE. MR to resubmit proposal.	1.	MR
4.2)	17-20-3 (29/01/20) Junction Portway & High Street, Warminster	18/06/20 Approximately 8 pole cones required. Cost estimate including removal of old bollards, footway reinstatement and traffic management. £3000. TBA 13/08/20 Members agreed to allocate £3,000 for the provision of new pole cones to replace the existing surface mounted bollards.	12/11/20 Trial Pits required due to shallow services. Order placed, awaiting implementation. .	1.	MR
4.3)	17-20-7 (03/02/20) High Street, Maiden Bradley.	18/06/20 SDR undertaken at two locations on high Street Feb 20. Site 1 West Mean = 24mph 85 th percentile – 31mph Site 2 - East Mean speed 32mph. 85 th percentile – 39mph Count at site 2 to be repeated to confirm and rule out device error. Current speed at eastern end would rule out provision of both a 20mph limit and on-carriageway footway 13/08/20 Repeat SDR to be undertaken in early September when schools return. MR to speak to Simon Wagner to agree way forward once results are known.	12/11/20 Updated SDR count for High Street 17/10/20 - 16/10/20 Site 1 West Mean = 20mph 85 th percentile – 24mph Site 2 - East Mean speed 29mph. 85 th percentile – 36mph Site meeting has taken place with PC Virtual footway no longer supported however a 20mph limit on High St / Back Lane/ Kingston Lane is requested. Consideration of new signs / gates on B3092 (southbound) Estimated cost, Speed Limit - £4000, gates/ signs £3000.	1.	MR


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			Agreed – Allocate £7000, PC 25% of cost		
4.4)	17-20-9 (21/07/20) A362 Corsley Heath	Request by Corsley PC for 40mph speed limit to be re-assessed with a view to implementing a 30mph limit. https://www.google.co.uk/maps 13/08/20 Members agree to move to priority 1 and allocate £2500	12/11/20 Order to be issued. Speed limit assessment to take place early Jan 21. Delay due to social distancing restrictions	1.	MR
5.	Priority Two / Pending Schemes				
5.1	6146 Woodcock Road	08/06/20 No update to report. Item to remain on tracker as low priority 2. 13/08/20 No progress to report. Further attempt to be made to encourage submission of updated school. MR to speak to Ruth Durrant (school travel plan advisor)	12/11/20 MR has spoken to Ruth Durrant. Updated travel plan imminent. To be progressed under TAOSJ	2	
5.2	7058 King Street Warminster	26/09/19 Speeding complaint. Request for Traffic Calming. MR recommends metro-count to establish extent of problem. Issue to be discussed at WTC TDC first Action with Warminster TC. Speed survey request to be submitted. 18/06/20 No receipt of metro count request being received 13/08/20 WTC have resubmitted metro-count request. Report data to next meeting.	12/11/20 Awaiting metro-count results. MR chased 02/11/20. Note significant waiting time for metro count requests. Count location relocated slightly due to availability of fixing point	2	MR

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5.3	17-19-2 (23/09/19) A36 / B390 Chitterne	Heytesbury PC request measures to improve safety at the junction of A36 / B390 Knook 18/06/20 MR has liaised with HE re. possible future work programmes is awaiting a response	12/11/20 No update to report. MR to continue to chase Highways England. Traffic Engineer to look at road markings to examine why vehicles are queuing side by side at junction onto A36	2.	MR
5.4	17-20-02 (17/01/20) A350 Longbridge Deverill	Lorries are parking on the pavement and verge whilst they visit the shop/WC at the petrol station. This causes a traffic hazard as well as churning up the verge. We would like Plastic reflective bollards installed (like the ones on A350 south bound in Crockerton at turning to Potters Hill). 18/06/20. Site visited. Footway and verge of restricted width along length in question. Bollards or low-level fencing likely to restrict maintenance of verge. Speak to local highways and Parish council. Item submitted prior to Feb meeting but was missed. To be considered at June meeting. https://www.google.co.uk/maps 13/08/20 Restricted verge width rule out the use of bollards at the rear of the footway. MR to local at possible alternatives including the use of a designated clearway along the A350	12/11/20 Clear way order not viable over such a short length. Extending to cover The A350 through Longbridge Deverill would not be feasible as it would restricting all parking, stopping, loading / unloading on the A350. PC agreed not to pursue this issue further. To be removed from next tracker.	2	
5.5	17-20-5 A36 Upton Lovell	There is no shelter at the westbound bus stop on A36 at the village of Upton Lovell. Passengers have to stand ,exposed to the elements and spray from traffic on a very busy road. Parish Council and villagers desperately need a bus shelter. There is on opposite ,on the eastbound side. We would like a simple bus shelter with front and side panels	12/11/20 MR has informed Upton Lovell PC of the decision. Remove from next tracker.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>https://www.google.co.uk/maps/</p> <p>18/06/20 Narrow footway and verge on this side limiting shelter options. Shelter 0.9m wide with no end panels possible. Shelter would be on the A36 and would need HE approval. Cost to supply & install shelter approx. £4000 but associated TM costs may be prohibitive due to proximity of TS. Final cost could be in region of £5,750 - £6,250+</p> <p>13/08/20 Restricted footway width (1.1m) rules out shelter with ½ side panels. Members were concerned about the possibility of prohibitive costs associated with this scheme due to the likely TM required by the Highways England (HE) to install shelter including switch off / switch on traffic signals. Concerns was also expressed re. future maintenance of the shelter. Members felt that given the limited budget available they were unable to support this proposal. MR to speak to Upton Lovell PC.</p>			
5.6	17-20-6 B390 Chitterne	<p>Volume of traffic in general using the B390 as a rat run to avoid the A303/A36, particularly the tour buses/coaches travelling from Stonehenge to Bath and vice a versa.</p> <p>Request for Coach Ban on B390 with exemption for local buses. This is on ongoing issue with residents, in places there are no pavements and the road narrows, therefore making it difficult for resident to safely walk in their own village.</p> <p>18/06/20MR to investigate further and report to next CATG. Coach survey on B390 likely to be</p>	<p>12/11/20 No update to report. Issue remains on hold. To be reviewed post Covid-19</p>	2.	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		required to establish numbers. 13/08/20 1-week coach survey estimated cost £1350. Members agreed that a survey was unlikely to achieve meaningful data at present time due to Covid-19 and would be better considered next Spring (2021) Virginia Neal expressed ongoing concerns relating to B390, traffic volumes, speed etc and asked for joined up approach to look at these issues, particularly in light of planned improvements to the A303.			
5.7	17-20-8 (08/06/20) C10 Sutton Veny High Street	Traffic safety issues in High Street where there is reduced visibility due to parked vehicles and no pavement. Request for 20mph limit. https://www.google.co.uk/maps 13/08/20 Metro counts required to establish speed data through village. MR to arrange and report back to group	12/11/20 Request for metro-counts placed and 5 no locations agreed. Please note there is currently a backlog of requests 6-9 months	2.	
5.8	17-20-10 (16/7/20) Sand Street, Longbridge Deverill	Vehicles are mounting the pavement, damaging the pavements, causing stones to hit windows, vehicles reversing and hitting property number 83. Highways were called to an incident in early June, whereby a van had reversed and hit the corner of property 83, causing damage. 13/08/20 MR to look at bollard options and report back to group.	12/11/20 Discussions taking place with PC. Estimate of 8 no. pole cones. Length to be covered to be agreed. Estimated cost £2500. Agreed - Move to Priority 1 but insufficient budget in current year. Allocate £2500 in 2021/22 financial	1.	
5.9	17-20-11 (24/07/20) Victoria Road, Warminster	Request to extend the pavement from its end in Victoria Road to Bugley Cottages, Victoria Road . WTC Members debated this issue and understood the residents' concerns and felt that this route would only get busier going forward when the Western	12/11/20 The following response received from Kenny Green in Planning:	2	

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		<p>Urban extension is completed. This would be a very expensive project and its integration with forthcoming development was crucial. https://www.google.co.uk/maps</p> <p>13/08/20 Members agreed this issue needs to be considered as part of West Urban Development. MR to speak to Development Control re. possible section 106 monies.</p>	<p><i>“Applications 15/01800/OUT and 17/01463/FUL are still pending as the legal agreements have been very complex affairs”</i></p> <p><i>“Both committee reports set out the developer contributions that the drafted s106 will secure which extends to various off-site highway works. Warminster TC will also receive CIL monies”</i></p>		
6	New Requests submitted since last meeting				
6.1	17-20-14 (03/11/20) Smallbrook road Warminster	<p>Residents in Smallbrook Road have requested that improvement be made to signage and also if “Access Only“ could be written on the road at the various entrances.</p> <p>https://www.google.co.uk/maps</p>	<p>1. The existing signs are correct with regards the TSRGD 2016. The signs could be placed on yellow backing boards, but this may be considered visually intrusive and the impact on drivers is likely to be limited.</p> <p>2. There is no provision currently within TSRGD 2016 or Chapter 3 TSM 2018 to provide ‘ACCESS ONLY’ markings.</p> <p>MR to establish legal implications of installing ‘ACCESS ONLY’ markings at current terminal points.</p>	2.	
6.2	17-20-15 (03/11/20) Portway Warminster	<p>Several members of the public who use wheelchairs/mobility scooters are experiencing difficulties crossing Portway at the exit of Bartholomew Lane/path at the crossing refuge point. Owing to the parked cars and the low-level visibility from a wheelchair/mobility scooter they are unable</p>	<p>1. Visibilty reduced for pedestrian crossing Portway (east to west) using the refuge island due to presence of parked vehicles.</p> <p>2. Pedestrian count / assesment required before formal crossing can</p>		

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		to see cars coming from the right. https://www.google.co.uk/maps/	be considered. (Count cost £1000) Potential for possible Section 106 funding or substantive bid in 2021/22		
6.3	17-20-16 (03/11/20) Pound Street Warminster	- A resident has requested that something is put in place to stop larger vehicles accessing Pound Street from West Parade. They are happy to have bollards put on corners of the external wall as a deterrent and to protect their wall https://www.google.co.uk/maps/	1. Signs erected in 2019 to direct HGV traffic along West Parade but evidence of these being ignored. New larger HGV sign could be provided  Bell bollards cannot be considered to protect wall of # 87 Pound Street as likely to have been constructed without permission on public highway. Engineer to look at options / cost and report back to group.		
6.4	17-20-17 (03/11/20) High Street Warminster	- The owner of S L Corden & Sons requests that the Bollards outside the Café Journal are extended up to the entrance to North Row to prevent delivery vans from driving onto the pavement to park. These vans are not only delivering to S L Corden's shop but to other premises in the area and on three occasions S L Corden's blinds have been hit causing the arms to be bent and damage that on one occasion was so bad that it resulted in having to replace a whole blind. The owner of S L Corden's concludes that it is only a matter of time before that happens again and they also cause damage to the pavement. https://www.google.co.uk/maps/	1. Manchester style Bollards currently used on High street. 2. Existing spacing between bollards approximately 5.0 – 6.0m. Approximately 2 no. bollards required. Estimated cost per bollard £150.00. Traffic Management (lane closure) = £650.00. Total £950.00. Agreed - Move to Priority 1 and allocate £950.00 (CATG £712.50, WTC £237.50)		

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6.5	17-20-18 (03/11/20) Smallbrook road Warminster	<ul style="list-style-type: none"> - A Temporary Traffic Management Order to close Smallbrook Road for the amphibian breeding migration for 12 weeks from 1st February 2021. A TTMO was made by Richmond Council for this purpose in Spring 2020. - Reduce Smallbrook Road speed limit to 20mph between Turnpike Cottage and the junction with Southleigh View. - Add speed bumps to the double-blind corner on Smallbrook Road and on the straight section between Turnpike Cottage and the Calves Mead Sewage station. https://www.google.co.uk/maps/ 	<ol style="list-style-type: none"> 1. A TTMO could be considered on Smallbrook Road for the Amphibian breeding season. However signs alone are unlikely to be an effective deterrent and some form of removable barrier or gate would be required. Legal access to the pumping station would still be necessary. 2. A 30mph restriction has been implemented in 2020. A further reduction would require another assessment to be undertaken. 3. The provision of vertical features on the highway are governed by the Road Hump Regulations 1999. The regulations prohibit the provision of road humps where a system of street lighting is not present. <p>The group The CATG did not support of the temporary closure request. Members felt any temporary closure would require more than simply cones / signs and a physical barrier / gate would be necessary to prevent unlawful use. Notwithstanding the high initial set up cost, including consultation, traffic orders etc a 12-week closure would require a full diversion route to be in place throughout and ongoing cost of this could not be covered by the CATG.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
			<p>The CATG were more sympathetic to the request for a 20mph limit and recognised the local importance as walking and cycling route. It will therefore add the site to its 'pending' schemes requiring further investigation and assessment. Possible inclusion in 2021/22 financial year.</p> <p>The CATG did not support the request for road humps for the reasons outlined in point 3. Above.</p>		
7	AOB				
7.1	<p>1. Fiona Fox raised the issue of Silver Street Warminster in light of recent correspondence and petition. Option of a possible crossing assessment has not been ruled out and will go back to town development committee for further discussion and consideration.</p>				
8.	<p>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation.</p> <p>Issues highlighted in Yellow are awaiting approval from the Area board</p> <ol style="list-style-type: none"> 1. 17-20-7 High Street, Maiden Bradley. 20mph limit and Gateway on B3092 2. 6661 Codford High Street. HGV Signs to Lyons Seafood (Monies not yet allocated) 3. 17-20-3 Junction of Portway & High Street, Warminster – Pole Cones £3000 (CATG £2250, Warminster TC £750) 4. 17-20-9 A362 Corsley Heath – Speed Limit Review - £2500 (CATG £1875.00, Corsley PC £625.00) 5. 17-20-7 High Street, Maiden Bradley - £7000 (CATG - £5250, Maiden Bradley PC £1750.00) 6. 17-20-10 Sand Street, Longbridge Deverill Pole Cones (CATG £1875.00 Longbridge Deverill £625.00) IMPORTANT 2021/22 budget 7. 17-20-17 High Street Warminster - Bollards £950.00 (CATG £712.50, Warminster TC £237.50) 				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9.	Date of Next Meeting - TBC				

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£1,020.03**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Warminster CATG		As at 6th November 2020
BUDGET 2020-21	£15,226.00	CATG ALLOCATION 2020-21
	£6,512.84	2019-20 underspend
Contributions		
	£5,000.00	Corsley Heath - Ped improvements by bus stop (£5000 20/21)
	£650.00	Warminster TC - 30mph limit Smallbrook Rd (£750 20/21)
	£750.00	Warminster TC - Portway pole cones
	£625.00	Corsley PC
	£150.00	H bar marking - Recharge to requester
Total Budget	£28,913.84	
Commitments carried forward previous years		
A362 Corsley Heath - Improvements by bus stop	£13,443.81	Road markings cost £547, civils £12,896.81.
Upper Marsh Road / Lower Marsh Rd/ Smallbrook Road speed Limit	£2,600.00	
H Bar Marking High street Chapmanslade	£150.00	Full recharge
New Schemes 2020/21		
A36 Codford High Street - Lorry Route Signs	£0.00	Awating HE feedback
Maiden Bradley - High Street On carriageway footway & 20mph limit	£0.00	New SDR count
Junction of Portway and High Street Warminster - Jislon City Pole cones	£3,000.00	
A362 Corsley Heath Speed limit assessment	£2,500.00	
Total commitment	£21,693.81	
Remaining Budget	£7,220.03	
Completed schemes		

